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Customer data	
Type of contract	☐ New ☐ Change of existing contract Contract number .... Customer number CDB-ID: .... Payment Agreement (P.A.):... You will find this data on the letter confirming your subscription or on your bills
Customer data *(If you don't have the CBD-ID and/or contract number, then please fill in the customer data)*	Language: ☐ NL ☐ FR ☐ EN ☐ DE Name: .... Company name: .... Address (street + number): .... Postal code: .... City: .... Country: .... Enterprise number: BE .... RPR: ....

Commercial information

The "Cloud Mail Security" solution makes secure and checks your employees'e-mail traffic from your company and is available in three flavors. Please complete the green fields in the table below to specify what you want.

Service	Service description	Number	Price (in euro, without VAT)	
			Subscription, per mailbox per month	Installation, one-time charge
Cloud Mail Security Subscription + Reactive Care **Cloud Mail Security - Assist**	Basic activation of the service for up to 5 mail domains Access to Web portal with extensive configuration and reporting possibilities Access to Service Desk for reporting any problems with the service Activation of the service for one site for up to 5 mail domains with policy tailored to the Customer. (Same policy for all domains.) Activation and basic configuration of the Data Loss Prevention service. DLP strategy consulting and according configuration can be ordered via change credits.	.... mailboxes	€ 3,63 / user / month [up to 49 mailboxes] € 2,90 / user / month [up to 99 mailboxes] € 2,18 / user / month [up to 249 mailboxes] € 1,82 / user / month [up to 499 mailboxes] € 1,63 / user / month [as from 500 mailboxes] *Pricing for more users possible on demand.*	€258,00

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Options				
Advanced Threat Protection	This option allows you to protect your organisation against zero-day and targeted attacks	Yes/No	€ 1,63 / user / month [up to 49 mailboxes] € 1,47 / user / month [up to 99 mailboxes] € 1,39 / user / month [up to 249 mailboxes] € 1,31 / user / month [up to 499 mailboxes] € 1,12 / user / month [as from 500 mailboxes] *Pricing for more users possible on demand.*	€58,00
ASSIST	Phone assist of the installation and configuration of the Active Directory Synchronization tool.			
Active Directory Integration	This option allows you to make your configuration and reporting dependent on AD user groups	Yes/No	-	€345,00
Total:			€...................... (per month)	€...................... (one-time)

Protection of Personal data

The personal data of contact persons provided by the Customer in this document will be incorporated into the files held by Proximus SA under public law, Bd. du Roi Albert II, 27, B-1030 Brussels. These data will be processed according to the Proximus privacy policy which is available on www.proximus.be/privacy. The data will be used by Proximus and its partners to contact the Customer for customer administration, customer service and customer support purposes. The data can also be used to inform the Customer about Proximus products and services, unless the Customer indicates he does not want so via https://www.enterprises.proximus.be/preference_centre_en.

Remarks

Please mention here any remark on the solution

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Digital Invoicing*

☐ All invoices related to the Service(s) in this Order Formwill be sent to the Customer in a digital way. To that end, the Customer commits to give Proximus all required information (such as email address to send the invoice to, IBAN number) in order to activate the digital invoicing of the Customer's choice (Zoomit, Basware or pdf attached to email (GreenBill)). As long as the digital invoicing is not activated, invoices will be sent on paper.

☐ All invoices related to the Service(s) in this Order Form will be sent on paper.

*please make a choice.

Acceptance by the Customer

By signing this Order Form, the Customer acknowledges that he has read and accepts the General Terms and Conditions and the applicable Contractual Service Descriptions. The General Terms and Conditions are also available on www.proximus.be.

Read and approved,

Date and name of the signatory

Signature of the customer

#SIG01_100_200#

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Technical Configuration Requirements Form

Required for the Cloud Mail Security configuration

Contact data	
DNS verification record	Before the order can be fulfiled, the customer must confirm that the following verification TXT record has been added to his DNS : PROX-AP-XG90TY4901Z Confirm: **Yes / No**
Customer administrative contact	First and last name .... Telephone .... Email address ....
Customer technical contact	First and last name .... Telephone .... Email address ....
Data Protection Service Notification From Email Address	This email address must have **the same domain as the primary customer mail domain** for which Cloud Mail Security is configured Email address ....

Required only for Assist Service or Full Care Flavour

To provide the "Cloud Mail Security" assist service, Proximus needs to obtain the following technical data from you. Please fill in this data in full and accurately. In case of incomplete or incorrect information, Proximus will be unable to activate the service for you.

Data	Description	Information	
Connectivity configuration changes	Your Internet connectivity configuration must be changed so your inbound and/if required outbound mail traffic is routed correctly to the "Cloud Mail Security" solution. Mail traffic must be allowed on your network from and, if required from, the IP ranges of the Cloud Mail Security Solution. These IP ranges can be consulted on https://support.symantec.com/en_US/article.INFO4532.html. If your firewall and/or external router are managed by Proximus, Proximus can implement these changes for you via change credits.	Firewall/router changes by Proximus?	Yes/No

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	In addition, you need to change your MX records to the Cloud Mail Security Solution. In case your DNS is hosted by Proximus you may ask Proximus to do so by contacting dnsmasters@proximus.com Please indicate whether or not Proximus can implement these changes for you. If not, you are responsible for implementing these changes yourself. Please note that the service cannot be activated until these changes have been implemented. An e-mail with further technical information will be sent once the order has been placed.	DNS changes by Proximus?	Yes/No

Domain Names

Indicate, per requested domain, the domain names that needs to be activated for the Cloud Mail Security Solution. A maximum of 5 domain names can be activated. Additional domains can be requested via change credits.

Indicate, per requested mail domain, the IP address of your inbound mail gateway. The Cloud Mail Security Platform will send after scanning, inbound e-mail to this IP address.

Indicate, per requested mail domain, the IP address(es) or hostname(s) of your outbound mail gateway. The Cloud Mail Security Platform will accept outbound e-mail traffic from this IP address or hostname.

	Domain Name	Inbound IP Address	Outbound IP Address or hostname (if not specified, same as Inbound is provisioned)
Domain 1 (required – primary domain)	………………………………		
Domain 2 (optional)	…………………………		
Domain 3 (optional)	………………………………		
Domain 4 (optional)	……………………………………………..		
Domain 5 (optional)	…………………………		

Active Directory User Groups	Do you want to synchronize your AD user groups with the "Cloud Mail Security" solution? NB: this requires you to have chosen the AD synchronization option earlier in this form.	Y / N

Requested quarantine settings	Indicate which of the following anti-spam settings you do require (multiple options may be chosen): ☐ ACTIVATE USER LEVEL SPAM SETTINGS (*) *[Checking this box will allow you to define specific anti-spam settings per user. This setting requires the installation of the synchronisation tool at your premises]* ☐ ACTIVATE GROUP LEVEL SPAM SETTINGS (*) *[Checking this box will allow you to define specific anti-spam settings per user group. This setting requires the installation of the synchronisation tool at your premises]* ☐ ACTIVATE SPAM MANAGER FOR ADMINISTRATOR	

	[Checking this box will allow your administrator to have access to Spam Manager. Spam Manager provides access to your quarantined e-mails] ☐ ACTIVATE SPAM MANAGER FOR END-USERS *[Checking this box will allow your end-users to have access to Spam Manager. Spam Manager provides access to your quarantined e-mails]* ☐ DO NOT (YET) ACTIVATE SPAM MANAGER *[When this box is checked, none of the above options will be activated at setup. You still can request the configuration of Spam Manager when the service is active. This will then be treated as a Change Request.]* (*) only available when the "Synchronisation Tool" has been procured. Name of the spam admin (**): .... E-Mail Address of the spam admin (**): .... (**) in case different of the technical contact.
Address Registration List	The Address Registration List needs to be uploaded in the portal. In case of Full Care, you can send a list with all valid e-mail recipient addresses to emailsecurity@proximus.com in .csv or .txt format.