

Belgacom IDS 110 Belgacom Forum™ 700

User guide



How to use this guide ?

You have a Belgacom IDS 110 digital telephone that is very easy to use and offers the advantages and quality of digital sound.

• Actions



Off-hook.



Hang up.



Description of an action or context.

• Preprogrammed keys



Key programmed by technician to access service.

• Keypad



Numeric keypad.



Specific key on numeric keypad.

• Other symbols used



Alternative to action sequence.



Important information.

These symbols can be supplemented by small icons or text. All default or customized function codes are given in the table of codes in the appended sheet.

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Getting to know your telephone

Preprogrammed keys



Access the various mail services.



Access your personal directory.



Hold a three-way conference.



Be called back automatically.



Divert calls to another number.



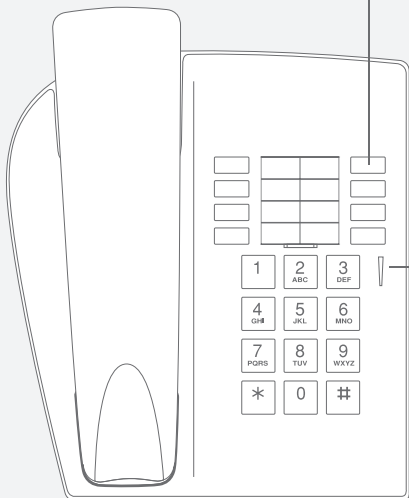
Automatically redial the last number dialed.



Cancel a broker call.



Pick up an incoming call to another telephone.



Light indicating voice messages received or callback requests.

1

Getting started

1.1 Making and receiving a call

- To make a call:



off-hook



for an outside line



dial the number for your call

- To answer:



off-hook

1.2 Initializing your voice mailbox

Light flashes



enter your personal code then record your name according to voice guide instructions



Your personal code is used to access your voice mailbox and to lock your telephone.

1.3 Consulting your voice mailbox



off-hook



password



message broadcasting



next message

OR



previous message



replay message

1.4

Selecting ringer tune and adjusting volume



press repeatedly
on

code for function
'Customisation'



OR



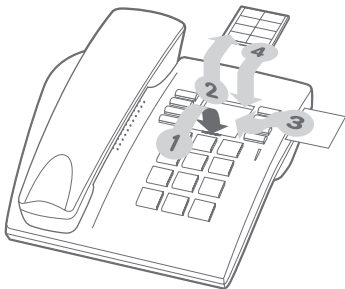
choose
ringer

choose volume

1.5

Installing the programmable key label

A printed label is supplied with the terminal. This should be installed beneath the programmable keys.



1. Insert a flat "blade" into the slot (1 slot per key block).
2. Raise the cover.
3. Slide the printed label into position.
4. Replace the cover.

2.1

Making a call



off-hook

dial the number
for your call

For an outside line, dial '0' before the number
For the operator, dial '11'

2.2

Calling from your personal directory



off-hook



directory

directory number
required (0 to 9)

2.3

Redial Callback



redial

2.4

Requesting automatic callback if internal number is busy

number busy



callback



3

During a conversation

During a conversation, different operations like calling a second person or transferring a call to another number can be done.

3.1 Sending DTMF signals

During a conversation you sometimes have to send DTMF signals, such as with a voice server, an automated attendant or a remotely consulted answering machine. The function is automatically cancelled when you hang up.

during a conversation



'DTMF End-to-End'
function code



same key to
cancel

3.2 Making a second call

Making a second call while a first call is in progress:



The first correspondent is
placed on hold



dial

cancel second call

3.3 Receiving a second call

During a conversation, another person is trying to call you.



The first correspondent is
placed on hold

code for function
"Consultation of
call on hold"

3.4 Switching between calls (broker call)

While in conversation, a second call is on hold.
To recover the second call:



The first correspondent is placed on hold

code for function
“**Broker call**”

3.5 Transferring a call

During a conversation, to transfer the call to another number.



destination
number

3.6 Three-way conference

During a conversation, a second call is on hold.



call transfer



same key to
cancel

4.1

Programming your personal directory

Create your directory using the 10 keys (0 to 9) on the keypad.



code for function
'Customisation'



0 to 9



internal or
outside number
to be entered



4.2

Customising your voice greeting

You can replace the greeting message by a personal message.



code for function
'Customisation'



voice
message
service



recording



end of
recording



confirm

OR



to return to the default
message



4.3

Personal assistant: reaching you with one number only

code for function
'Customisation'personal
assistantselect type of
diversiondial number of a
colleague or your
secretary

AND/OR

dial an
outside line
number

AND/OR

dial number of your DDS or
DECT

AND/OR

activate/
deactivate
transfer to
operator

4.4

Modifying your personal code

Your personal code is used to access your voice mailbox and to lock your telephone. As long as your voice mailbox has not been initialized, personal code is 0000.

code for function
'Customisation'

options



password

old code
(4 digits)new code
(4 digits)

confirm

5

Keep in touch

If you do nothing, **Belgacom Forum 700** diverts calls to your voice mailbox.

5.1

Diverting your calls to a recorded message or another number



OR



destination
number

5.2

When you return, consult recorded messages;

The light indicates that messages have been received.



message
broadcasting

password

1 : listen to the message again 2 : delete the message.
3 : call sender of message. 4 and '5' : select a message.
6 : copy the message.

keys '1' to '6'

5.3

Activate/disable the personal assistant



code for function '**Customisation**' personal assistant



OR



to activate personal
assistant

to deactivate
personal assistant

confirm

6.1

Call pick-up



pick-up

number of
telephone ringing

6.2

Answering the general bell

To answer outside calls to the operator if the operator is absent:

General bell is
ringingcode for function "Answer
general bell"

6.3

Send a voice message copy



password



OR



select message to copy

copy
messagedestination
number

confirm



OR



OR

add a
correspondentrecord a
comment

send message

Guarantee and clauses

We,
Alcatel Business Systems,
hereby declare that we assume

Digital terminal IDS 110 (Alcatel Reflexes 4004)

product to be compliant with the essential requirements of Directive 1999/5/CE of the European Parliament and Council.

Any unauthorised modification to the product shall render this declaration of compliance null and void. A copy of the original of this declaration of compliance can be obtained by post from:

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